**Advance Excel Assignment 1**

1. What do you mean by cells in an excel sheet?   
 Cell is a rectangular box which occurs at the interaction of a column and row.

2. How can you restrict someone from copying a cell from your worksheet?  
1) Go to Review tab and click on “protect sheet” option  
2)Excel opens the protect sheet dialog box.By default,excel select the protect worksheet and content of locked cells check box  
3)set a password in the ‘password box’.  
3. How to move or copy the worksheet into another workbook?   
1.Right click on that tab that you want to copy,then click “move or copy”.  
2.Under Before sheet,choose where you want to place copy .  
3.put a tick in the create a copy box.  
4.click ok.  
4. Which key is used as a shortcut for opening a new window document?  
CTRL+N   
5. What are the things that we can notice after opening the Excel interface?  
I notice excel interface component Ribbon,Name box,Status Bar, worksheet view option,Quick access tool bar.  
6. When to use a relative cell reference in excel?  
When i want to do simple reference without a dollar sing ($) then i use relative cell reference.

